

USING GOOGLE CLASSROOM

IN THE FCS CLASSROOM

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Adapted from Kristen Palic - Language Arts Teacher at Libertyville D70

WHY USE GOOGLE CLASSROOM?

Pros

- reduction of paper
- ability to check in on students whenever and wherever and access to revision history
- students can easily access from any device that has internet capabilities
- no more missing assignments*
- collaboration
- fully integrated with Google drive and calendar

Cons

- parents cannot easily access
- stream can be cumbersome
- reliance on tech

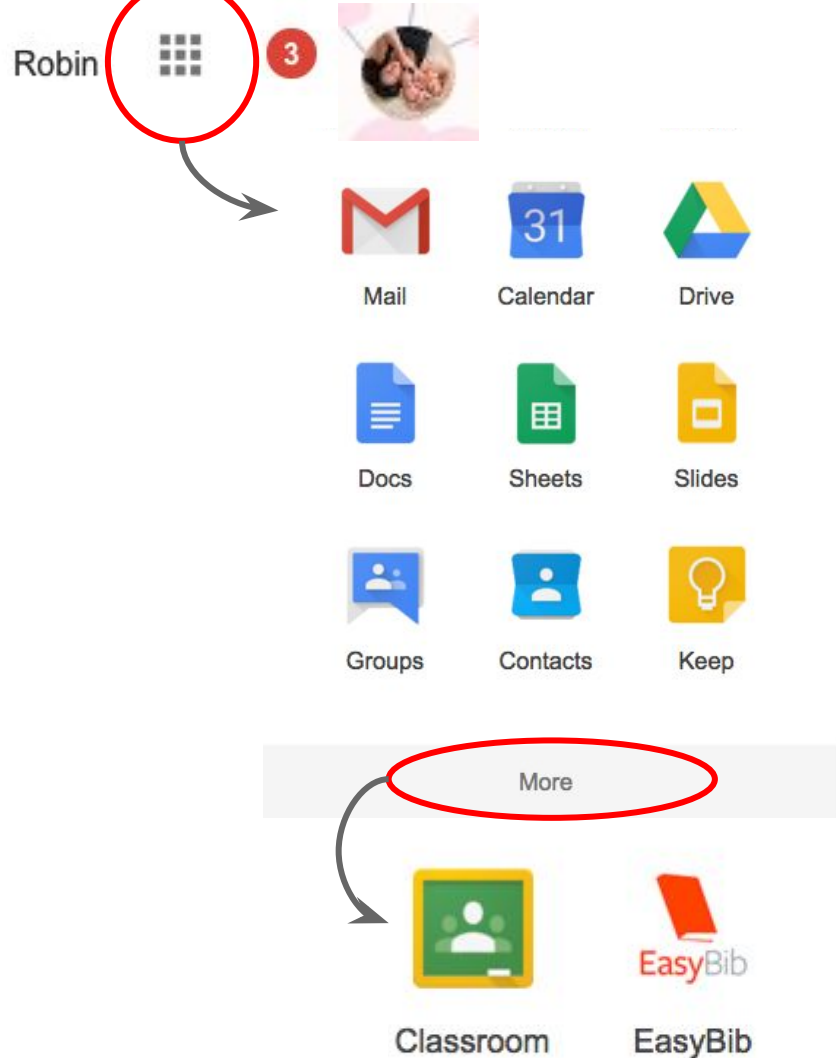
GETTING TO CLASSROOM

- Classroom.google.com
- Drive to the classroom Array

or

- Gmail Array

Note: Classroom can be used in a multi-domain environment but your domain administrator needs to whitelist (approved) the domains.



SETTING UP YOUR CLASSES

- Access Google Classroom
- Sign up as a teacher
- Create a class

Teacher Setup

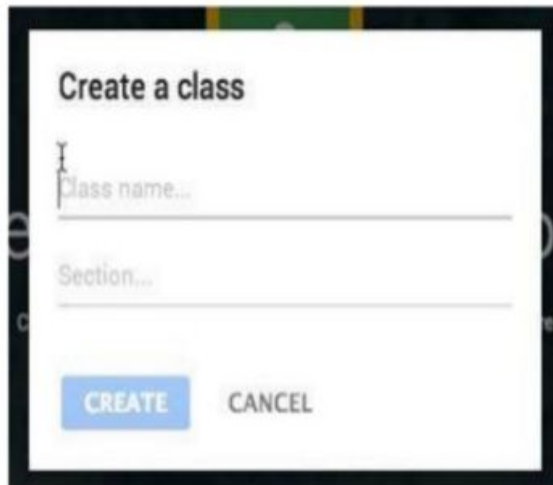


NAME YOUR CLASSES

- Consider your organizational needs
- Be specific
- Section can be used for Semester or description of class.

Teacher Setup

Enter class name and period (optional)

A screenshot of a web form titled "Create a class". The form has two text input fields: "Class name..." and "Section...". Below the fields are two buttons: a blue "CREATE" button and a grey "CANCEL" button. The form is framed by a thick black border.

Create a class

Class name...

Section...

CREATE CANCEL

YOUR NEW CLASS

Change your theme and background image here

The screenshot shows the Google Classroom interface. At the top, there's a header with a purple background and a pattern of small white chevrons. In the center of the header is a large photo of two young girls smiling. Below the photo, the text "Google Classroom in the FCS Classroom" is displayed, followed by a small profile picture and the name "R&K VanDyke". To the right of the header, there's a dropdown menu showing "xpalic@d70schools.org". Below the header is a navigation bar with three tabs: "STREAM", "STUDENTS", and "ABOUT". The "STREAM" tab is selected and highlighted with a red circle. Below the navigation bar, the main content area has a light purple background. On the left, there's a sidebar with a "STREAM" section containing a toggle for "Show deleted items" and a "CLASS CODE" section. The main content area features a "Welcome to your class!" message, a "Do you want to take a tour to learn more?" question, and a "START TOUR" button. At the bottom right, there's a purple circular button with a white plus sign, which is circled in red. A red line connects this button to a text box that says "Click the plus sign to add assignments, announcements, and questions".

Google Classroom in the FCS Classroom

R&K VanDyke

xpalic@d70schools.org

STREAM STUDENTS ABOUT

Stream is where assignments, announcements, and questions are posted

Welcome to your class!

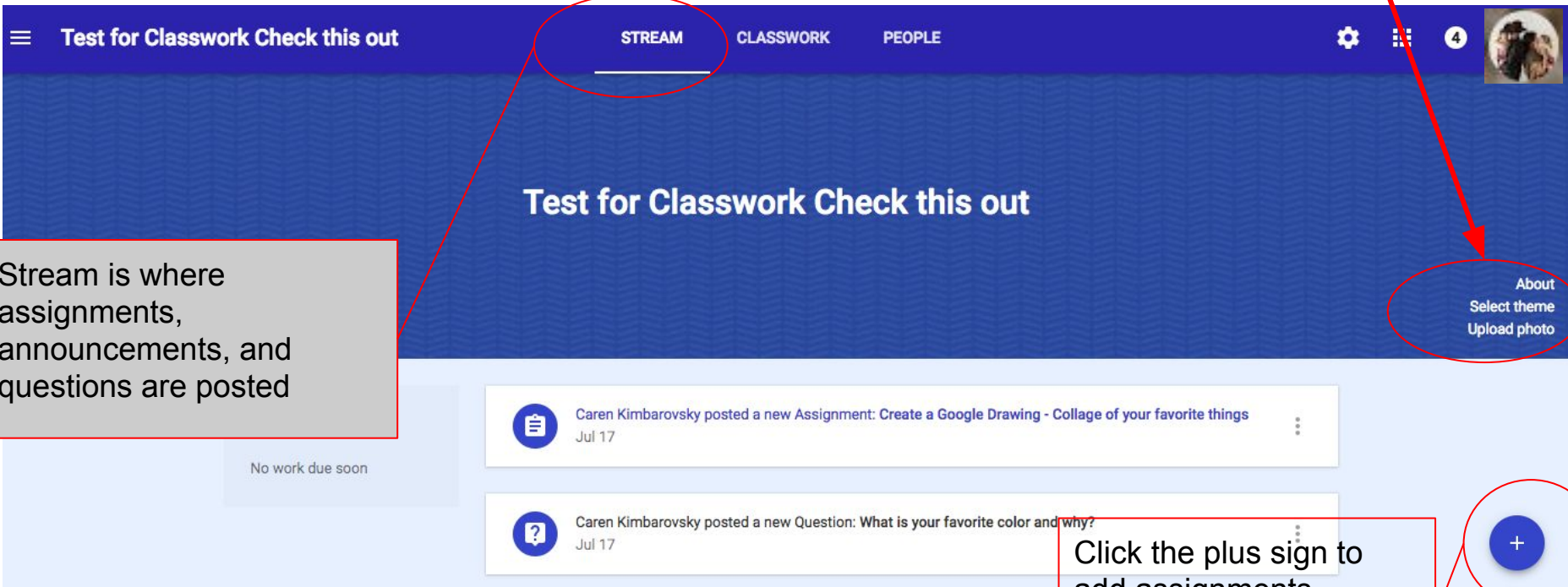
Do you want to take a tour to learn more?

START TOUR

Click the plus sign to add assignments, announcements, and questions

IT WILL EVENTUALLY LOOK LIKE

Change your theme and background image here



Stream is where assignments, announcements, and questions are posted

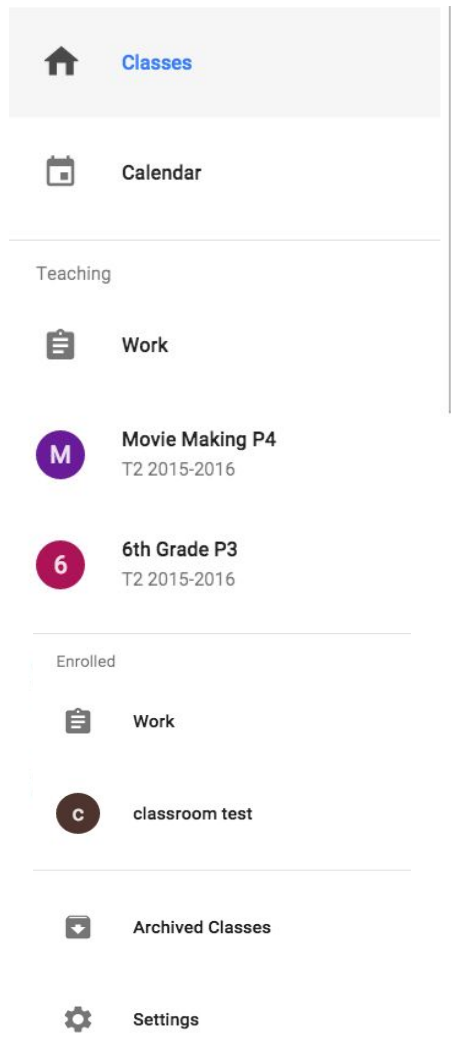
Click the plus sign to add assignments, announcements, and questions

YOUR HOME MENU

The three lines in the upper left are your home menu.

Here you can see:

- classes (teaching/enrolled as a student)
- calendar
- work (assignments to grade/to do)
- archived classes
- settings



YOUR CLASSES- HOME

Your students will also have this view. If they have teachers using Classroom for other subjects, they will show up here.

The screenshot shows a user interface for a classroom management application. At the top is a dark grey header bar. On the left side of the header is a hamburger menu icon followed by the text 'Classes'. On the right side of the header is a plus icon followed by the email address 'kpalic@d70schools.org' and a downward arrow. Below the header, the main area displays three class cards. Each card has a colored header (dark blue, green, and teal respectively) with the class name, a progress indicator (8/9, 5/6, and 2/3), and the number of students (25 and 26). The body of each card indicates a due date of 'Due tomorrow' and the assignment name. Each card also features a vertical ellipsis menu icon in the top right corner and a folder icon in the bottom right corner.

| Class Name | Progress | Students | Due Date | Assignment |
|--------------------|----------|-------------|--------------|---------------------------------|
| Regular LA/Lit | 8/9 | 25 students | Due tomorrow | Outsiders Ch.1-3 questions |
| Accelerated LA/Lit | 5/6 | 26 students | Due tomorrow | Animal Farm Chapter 1 Questions |
| Accelerated LA/LIT | 2/3 | 26 students | Due tomorrow | Animal Farm Chapter 1 Questions |

HOW TO ADD STUDENTS (EASY METHOD)

Instruct students to log in and go to `classroom.google.com` or use the Arrays

Have them select Student and click Join Class



Have them type in your class code, under students or in the new About.

A screenshot of the 'CLASS CODE' section in Google Classroom. It features a light gray background. At the top, the text 'CLASS CODE' is displayed in a bold, dark gray font. Below it, in a smaller, lighter gray font, is the text 'Students can join the class with this code:'. At the bottom, there is a dark gray input field with the text 'Class code' on the left and 'gcnocz' followed by a dropdown arrow on the right.

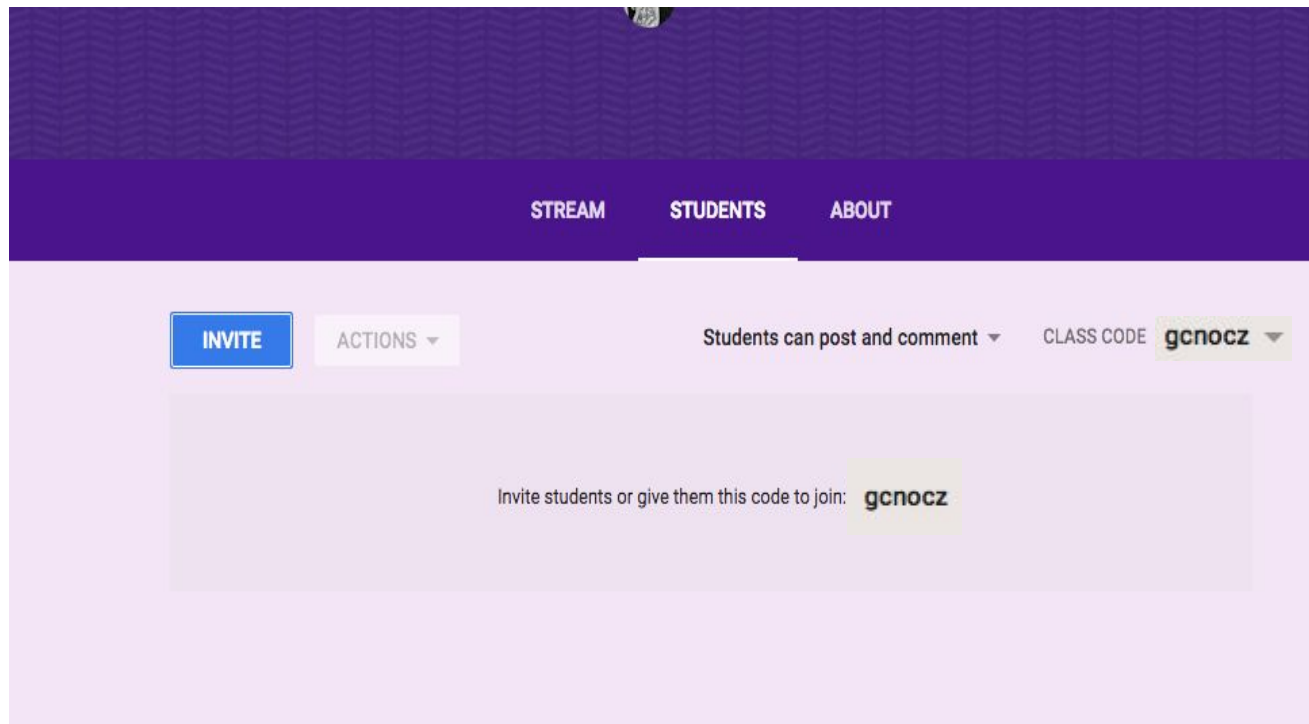
HOW TO ADD STUDENTS (MORE INVOLVED METHOD)

Select the
student tab

Click “Invite”

Choose student
emails to invite

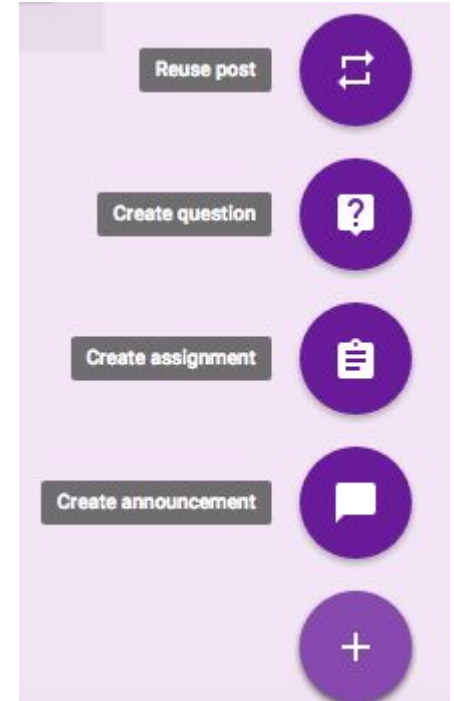
(this requires you to
have student email
addresses ready to
select)



CHOICES

CLICK ON THE PLUS SIGN

- ANNOUNCEMENTS
- ASSIGNMENTS
- QUESTIONS
- REUSE A POST



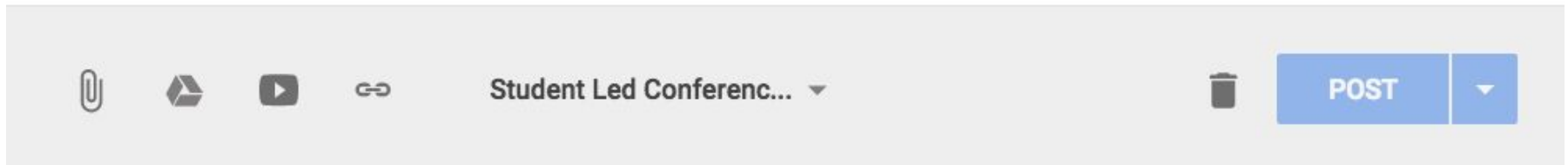
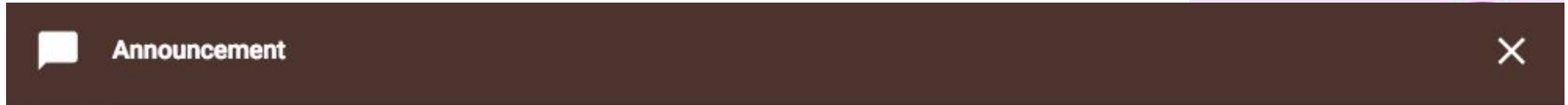
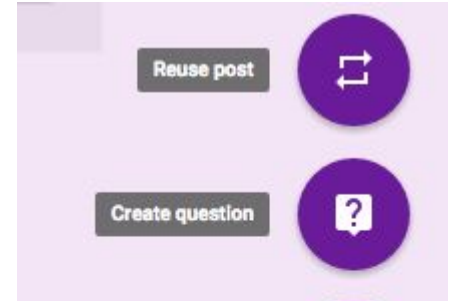
Note: It might change slightly with new format in September

ADD AN ANNOUNCEMENT

CLICK ON THE PLUS SIGN

CLICK ON CREATE AN ANNOUNCEMENT

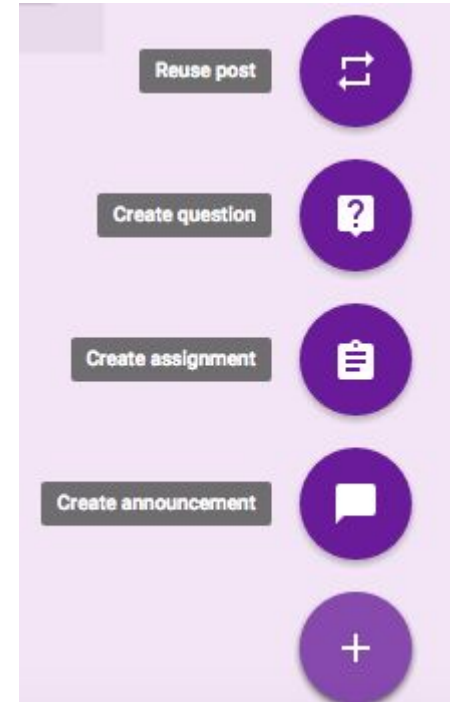
TYPE YOUR ANNOUNCEMENT OR ATTACH




ADDING ASSIGNMENTS

Click on the plus sign at the bottom right

Click on the “Create Assignment” button







ADDING ASSIGNMENTS

 Assignment ✕


Vocabulary Assignment #1

Description of assignment (optional)

Due Nov 12 ▼



Sample Class ▼

Draft saved 

ASSIGN ▼

ADDING ASSIGNMENTS

Insert files using Google Drive

Upload

My Drive

Starred

🔍

🗺️

📄



My Drive ▶ Language Arts stuff

| Name | Owner | Last modified ↓ |
|---|-------|-----------------|
| 📁 Article of the Week | me | Nov 1, 2015 |
| 📁 100 Words | me | Oct 7, 2015 |
| 👤 EasyEssaysThrillStudentswithSurviveNogradingsforyou | me | Jun 8, 2015 |
| 📁 Stems Tests | me | Oct 29, 2014 |
| 📄 Wordmasters List 1 | me | Oct 21, 2015 |
| 📄 Intro sample | me | Sep 30, 2015 |
| 📄 100 Words List 2 part 1 | me | Sep 30, 2015 |

Add

Cancel


ADDING ASSIGNMENTS

 **Assignment** 

Vocabulary Assignment #1





Description of assignment (optional)

Due **Nov 12** ▼



Wordmasters
Google Docs

Enter or paste a link




☒ Sample Class

☐ Regular LA/Lit
8/9

☐ Accelerated LA/Lit
5/6

☐ Accelerated LA/LIT
2/3

Students can view file ▼ 

Students can view file

Students can edit file

Make a copy for each student

WANT TO ADD MORE TO THAT ASSIGNMENT?

Assignment

Vocabulary Assignment #1

Description of assignment (optional)

Due Nov 12

Wordmasters List 1
Google Docs

Make a copy for each student

Sample Class

Draft saved

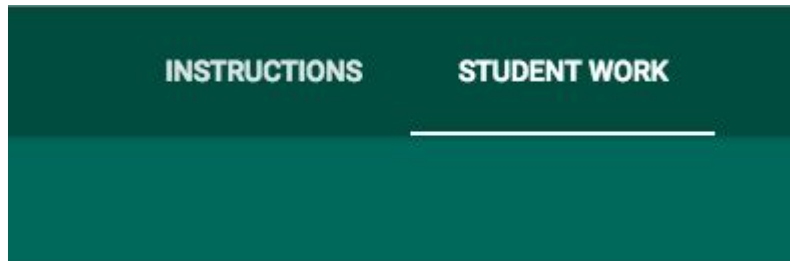
ASSIGN

- Attach Files from your computer or
- Attach files from your drive
- Videos from Youtube
- Links to websites

OKAY... SO WHAT DO I DO WITH IT?

Once you have created an assignment, you have multiple methods for keeping track of it and the students who are working on it.

- Click on work through the home button
- Click on the assignment in the stream and then select Student Work at the top



STUDENT WORK

←

INSTRUCTIONS

STUDENT WORK

RETURN

25 points

☐

Done

☐

Molly

25/25

☐

Rachel

25/25

☐

Hayden

20/25

☐

Sean

25/25

☐

Thea

25/25

Wordmasters List 1

26

0

DONE

NOT DONE

All

Hayden

Wordmasters List 1 - ...

Returned

Jack

Wordmasters List 1 - ...

Returned

Rachel

Wordmasters List 1 - ...

Returned

Molly

Wordmasters List 1 - ...

Returned

STUDENT WORK

Who cares how the jaguar feels?

25

DONE

1

NOT DONE

Not done ▼



Michael



Drive file

Late

Monitor how many students have completed the homework (you can also check to see if they just forgot to click the turn in button without having to chase down a student, thus reducing late work)

See at a glance which students have late work


WHERE DO THE FILES GO?




My Drive ▾


NEW

▶  My Drive

 Shared with me


 Google Photos

 Recent


 Starred

 Trash

Name ↑

 Bowling

 Cheer

 Classroom

 Grad Classes

 Hornets in Action

 LA/Lit-Palio





 Language Arts stuff

 Lit Stuff














When you create your class, a file titled “Classroom” is created in your drive.

CLASSROOM DRIVE















Each class has a folder.

| Name ↑ | |
|---|------------------------|
|  | Accelerated LA/LIT 2/3 |
|  | Accelerated LA/Lit 5/6 |
|  | Archived Classes |
|  | Regular LA/Lit 8/9 |

Within each class, each assignment gets its own folder.















| My Drive > Classroom > Accelerated LA/LIT 2/3 ▾ | | |  |  |  |  |  |
|--|---|-------|---|---|---|---|---|
| Name ↑ | | Owner | Last modified | | | | |
|  | "Flowers" by Alice Walker | me | Aug 31, 2015 me | | | | |
|  | "The Sniper" questions | me | Oct 2, 2015 me | | | | |
|  | 100 Words list 1 part 2 | me | Sep 9, 2015 me | | | | |
|  | 100 Words List 2 | me | Sep 30, 2015 me | | | | |
|  | 100 Words list 2 pt. 2 | me | Oct 7, 2015 me | | | | |
|  | 100 Words List One | me | Sep 2, 2015 me | | | | |
|  | Animal Farm Chapter 1 Questions | me | Nov 10, 2015 me | | | | |
|  | AoW- 8 reasons Europe's Refugee Crisis Is Happening Now | me | Nov 1, 2015 me | | | | |

CLASSROOM DRIVE

| Name ↑ | Owner | Last modified | File size |
|--|-------|------------------------------------|-----------|
|  Flowers - Amanda [redacted]  | me | Sep 2, 2015 Amanda [redacted] — | |
|  Flowers - Andrew [redacted]  | me | Sep 2, 2015 Andrew [redacted] — | |
|  Flowers - Anna [redacted]  | me | Sep 2, 2015 Anna [redacted] — | |
|  Flowers - Brooke [redacted]  | me | Sep 2, 2015 Brooke [redacted] — | |
|  Flowers - Cecily [redacted]  | me | Aug 31, 2015 Cecily [redacted] — | |
|  Flowers - Charlotte [redacted]  | me | Sep 2, 2015 Charlotte [redacted] — | |
|  Flowers - Cole [redacted]  | me | Sep 2, 2015 Cole [redacted] — | |

Each student's file is automatically created in your drive folder when they opened it.

CLASSROOM DRIVE

| Name ↑ | Owner | Last modified | File size |
|--|-------|------------------------------------|-----------|
|  Flowers - Amanda [redacted]  | me | Sep 2, 2015 Amanda [redacted] — | |
|  Flowers - Andrew [redacted]  | me | Sep 2, 2015 Andrew [redacted] — | |
|  Flowers - Anna [redacted]  | me | Sep 2, 2015 Anna [redacted] — | |
|  Flowers - Brooke [redacted]  | me | Sep 2, 2015 Brooke [redacted] — | |
|  Flowers - Cecily [redacted]  | me | Aug 31, 2015 Cecily [redacted] — | |
|  Flowers - Charlotte [redacted]  | me | Sep 2, 2015 Charlotte [redacted] — | |
|  Flowers - Cole [redacted]  | me | Sep 2, 2015 Cole [redacted] — | |

When a student turns in an assignment, you become the owner, and they are locked out of making changes until you return it to them.

HOW DO I GRADE AN ASSIGNMENT?

The screenshot shows a grading interface with a dark green header. On the left, a list of students is shown with checkboxes and their scores. The 'RETURN' button is circled in red. A callout box points to the 'RETURN' button, stating: "When you are finished grading (either a few or all), make sure the ones you want to return are checked, and click on the return button." Another callout box points to the score field for Molly, stating: "Grades are entered here and saved automatically." The right side of the interface shows a detailed view of the assignment 'Wordmasters List 1' with a score of 26/25 and a 'DONE' status.

← INSTRUCTIONS STUDENT WORK

RETURN 25 points ▼

☐ Done

☒ Molly 25/25

☐ Rachel 25/25

☐ Hayden 20/25

☐ Sean 25/25

☐ Thea 25/25

Wordmasters List 1

26 DONE 0 NOT DONE

All ▼

Hayden

Wordmasters List 1 - ... Returned

Jack

Wordmasters List 1 - ... Returned

Rachel

Wordmasters List 1 - ... Returned

Molly

Wordmasters List 1 - ... Returned

When you are finished grading (either a few or all), make sure the ones you want to return are checked, and click on the return button.

Grades are entered here and saved automatically

WHAT DO STUDENTS SEE?

Your work

NOT DONE

Files you add or create can be viewed and edited by your teacher

Essay 1 - NICE Student


Google Docs

×

Add ▾

Create ▾

TURN IN



Add private comment...

An assignment that utilizes a google doc, sheet, drawing, etc. (Either teachers send out to “Make a copy” or students create)

An assignment without a google product connected

Your work

NOT DONE


Files you add or create can be viewed and edited by your teacher

Mark as done or attach work to turn in

Add ▾

Create ▾

MARK AS DONE



Add private comment...

WHAT DO STUDENTS SEE?

ASSIGNMENT Kristen Palic Oct 18 (Edited Oct 28)



No Red Ink- Subject/Verb Agreement part 2

please complete the assignments by Thursday. Mark as complete here when you are finished.

OPEN

ANNOUNCEMENT Kristen Palic Oct 18

Don't forget, you have a 100 Words Quiz on Wednesday.

ASSIGNMENT Kristen Palic Oct 13 (Edited Oct 30)



Poe Playbill and Performance Project

OPEN



The student stream looks a lot like your stream.

However, it shows students when an assignment has been returned to them.




WHEN THEY CLICK ON A GRADED ASSIGNMENT

Due Sep 30

Who cares how the jaguar feels?


 **Kristen Palic** Sep 15, 8:17 AM (Edited Oct 5, 3:05 PM)  Add class comment

Watch the video, read the articles, and complete the questions on the attached assignment.

| | |
|---|--|
|  | National Geographic Magazine - NGM.com http://ngm.nationalgeographic.com/print/2008/03/animal-minds/virginia-morell-text |
|  | NOVA What Are Animals Thinking? http://www.pbs.org/wgbh/nova/nature/what-animals-thinking.html |
|  | Link http://content.time.com/time/magazine/article/0,9171,2008867,00.html |

Your work

Files you add or create can be viewed and edited by your teacher

 **RETURNED**

20
20

The score is visible on the right.

They can also see comments at the bottom or click in the document to read comments there too.

HOW ABOUT FORMATIVE ASSESSMENT?

Future article of the week...

22

DONE

4

NOT DONE

Classroom has a question option that can work like an exit ticket, and it allows students to respond to one another.



Emma [redacted] Sep 16

I would like to learn more about current health news.

← Reply



Colleen [redacted]s Sep 16

I would like to learn more about World War II.

← 4 replies ↕



Margaret [redacted] Sep 15

Holocaust, stress levels and technology

← Reply



Drew [redacted] Sep 15

I would like to learn about modern problems that are facing our society.

← Reply

YEAH, BUT WHAT ABOUT RUBRICS?

You have options!

Embed them in your original assignment so that every student has it when the assignment goes out. Simply copy and paste it into the document.

To grade with the rubric, you can use the highlighter in Google Docs to highlight the rubric, and leave comments with the comment feature.

FOR EXAMPLE

Common Core Writing Rubric – Middle School

| | Excellent | Good | Fair | Unsatisfactory |
|--------------|--|---|---|---|
| Ideas | Answers the question completely and clearly. The work is focused. | Answers the question. There is some lack of clarity or focus, but it does not distract from meaning. | Attempts to answer the question. However, much of the work lacks clarity and/or focus. | Does not answer the question and/or work lacks any clarity or focus. |
| Organization | Introduces the claim clearly and precisely. | Introduces the claim, but the claim lacks full clarity and/or precision. | Attempts to introduce the claim. However, the claim largely lacks clarity and/or precision. | Does not introduce the claim OR the claim lacks any clarity or precision. |
| | Supports the claim with evidence (from text, experiments/labs, equations, etc) and clearly explains the connection between the claim and the evidence. | Supports the claim with appropriate evidence, but does not clearly explain the connection between the claim and the evidence. | Attempts to support the claim with appropriate evidence. However, does not explain the connection between the claim and the evidence. | Supports the claim with inappropriate evidence OR does not use evidence to support the claim. |
| | Sequencing is logical and effective. | Sequencing is logical and effective most of the time, digressions do not distract from meaning. | Attempts to use logical sequencing. However, digressions distract from meaning. | Sequencing is rarely logical and/or effective. |



Kristen Palic
10:08 AM Oct 6

Resolve

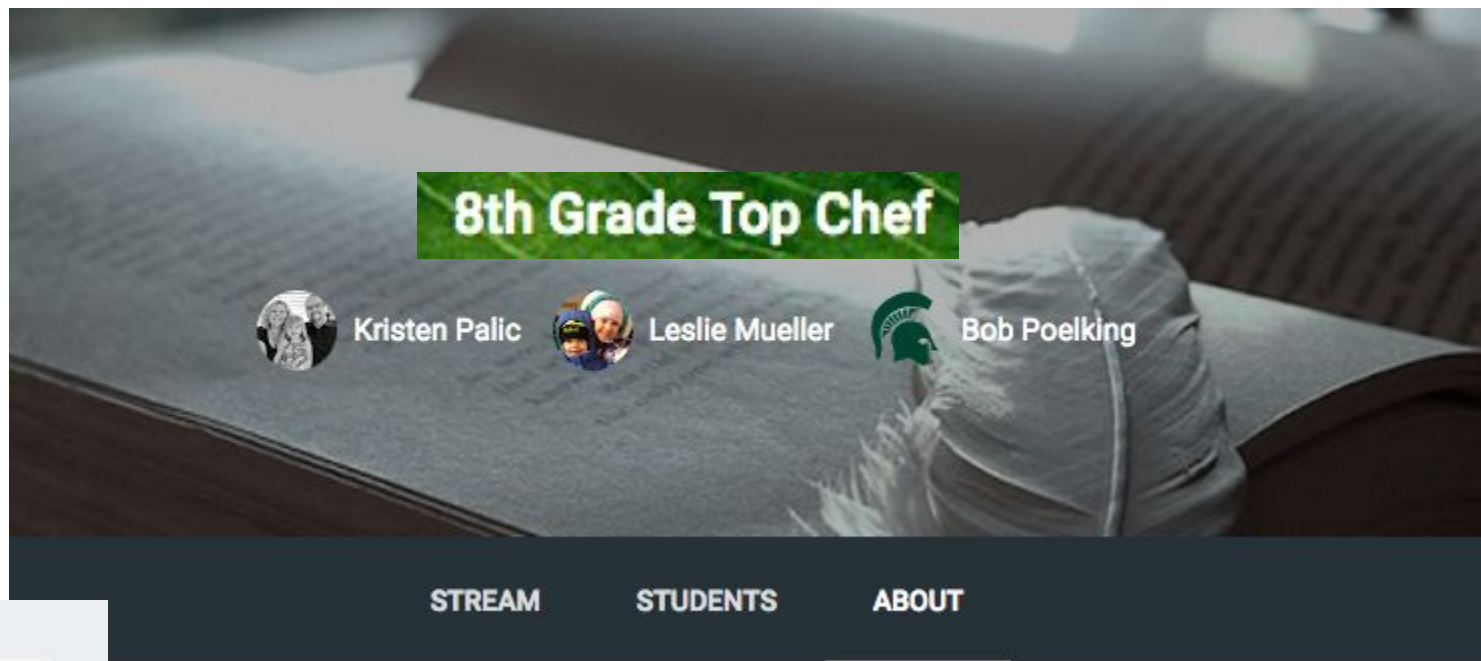
excellent support

I HAVE A CO-TEACHER OR PARA-EDUCATOR ...

So, invite them!

Click on the About tab, and there is an option on the left to invite fellow teachers.

This is handy to share with the special ed teachers or para-educators.



INVITE TEACHER

WHILE YOU ARE IN... ABOUT

You can add materials for students to easily access, such as syllabi, links to often used sites, etc.

Add materials...

Stems- Quizlet



Mrs. Palic's LA/Lit Class | Quizlet
<https://quizlet.com/class/65926/>

Mrs. Palic's Website



Mrs. Palic's Website
<http://www.d70schools.org/teachersites/view.php?tid=371&cid=388>

IN A STUDENT'S HOME MENU, UNDER ASSIGNMENTS

≡ Assignments

TO-DO

DONE

All classes ▾

Late

Second Ionic Bond Worksheet

8th Grade Science — due Nov 10

No due date

Compound Properties Notes

8th Grade Science

Ionic Bond Notes

8th Grade Science

Valence Electron/Dot Diagram Notes

8th Grade Science

Alien Periodic Table Lab

8th Grade Science

They can see all upcoming assignments from all classes.

IN A STUDENT'S HOME MENU, UNDER ASSIGNMENTS

| Assignments | TO-DO | DONE |
|--|-------|------|
| Due Nov 4 | | |
| Wordmasters List 1 Accelerated LA/LIT | 25/25 | |
| Due Nov 3 | | |
| Two Sentence Scary Stories Accelerated LA/LIT | DONE | |
| Due Oct 30 | | |
| Poe Playbill and Performance Project Accelerated LA/LIT | 47/50 | |
| Due Oct 28 | | |
| Ch 4 Wrap-up Packet 8th Grade Science | DONE | |

They can also see what has been done and what score they received.

QUESTIONS?



GOOGLE CLASSROOM HELP

CLICK HERE

FINALLY...

Make it work for you.

New features are added all the time, and you can make suggestions to the developers. They are always eager to hear from users.

OTHER ADD-ONS

- Share to Classroom allows you to push out a website to a class simultaneously
- Flubaroo allows you to grade assignments through Google Forms
- Orange Slice - Rubrics
- Template Gallery allows you to browse pre-made templates like Microsoft Word had